Information and Application Form - Bloom Hillel Internships

Internships are open to current undergraduates and graduate students who are interested in supporting Hillel sponsored activities. Minimum G.P.A. of 3.0 is required for each applicant.

Intern schedules will vary depending on availability, but all interns must be available to work a minimum of 8 hours per week at Hillel when classes are in session. All interns are expected to be available to assist with major events and will be scheduled to work scheduled Shabbat dinners, Sunday Brunches, and other events throughout the year. Interns may swap assigned hours with each other with the approval of the Director.

In addition to the fall and spring semester internships, an internship is available for this summer for a student who will be in Tuscaloosa. Preference will be given to applicants who currently hold an internship position. Interns are paid $ 8.75 per hour and are required to maintain a time log that identifies both their hours and performed work.

Interns will take part in discussions related to their roles and responsibilities as an intern. In addition, all interns will participate in an evaluation process. The director and advisors will provide suggestions and feedback to any intern not meeting expectations. In those instances, continuation in the internship will require improvement in the areas discussed. Continuation from month to month is based on a satisfactory evaluation.

Some responsibilities will be shared by all interns and others will be assigned to a specific intern. Examples of shared responsibilities include (but are not limited to): meeting with prospective students and parents, setting up for events and implementing event plans, general maintenance activities and creating a welcoming atmosphere for other students at Hillel. Other activities such as assisting with database records, donation acknowledgements, grant writing, creating flyers and Facebook announcements will be assigned to a specific intern. Please submit your application no later than December 20th. Interviews will be held via phone/Skype/FaceTime. For additional information contact Lisa Besnoy at lisa.bamahillel@gmail.com

BAMA HILLEL INTERNSHIP APPLICATION

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| Name: |
| Date of birth: | CWID: | Phone: |
| Current/Campus address: |
| City: | State: | ZIP Code: |
| Home address: |
| City: | State: | ZIP Code: |
| Major: | Email: |
| Anticipated Graduation Date: |
|  |  |  |
| Recent work experience |
|  |
| VOLUNTEER EXPERIENCE AT UA |
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| What Specific skills will you bring to hillel? |
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| List two faculty or staff references and contact information |
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| Additional information you would like to share |
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Please attach an unofficial copy of your transcript and class schedule for Spring 2015.